And I have focused on accumulation of practical experience as much as possible since then. Last year I participated in a large-scale marketing program for household appliances. So I am very familiar with the issues in your area Foreign languages are of great importance in the age of global economy. My good command of English, both written and spoken, makes me free to communicate with foreigners not only in daily life but also in trading negotiations. I selected Japanese as my second foreign language and in consequence I am able to talk with native speakers. I am convinced that this extrordinary ability can make great contributions to your development in the global market. It is well known that your company is one of the biggest producers in electronic products. I have been anxious, since young, to become established with a leading company like you, where I can expect more opportunities and responsibilities. if I could have the privilege of your personal interview, I would like to prove to you my perseverance, initiative, communication skill and teamwork. Yours faithfully, David Enclosure

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